



# SANA Industries Limited

## NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the 23rd Annual General Meeting of the Shareholders of the Company will, Insha-Allah be held on Saturday, the 11th October, 2008 at 11.00 A.M at the Company's Office, situated at SF-96, S.I.T.E., Karachi to transact the following business:-

- (1) To read and confirm the minutes of 22nd Annual General Meeting held on 24th September, 2007
- (2) To receive and adopt the Audited accounts of the Company for the year ended 30th June, 2008, together with the Auditors' Report and Directors' Report thereon.
- (3) To consider and approve cash dividend of 10% for the period ended 30<sup>th</sup> June, 2008, as recommended by the Directors.
- (4) To appoint Auditors of the Company and fix their remuneration for the year ending 30th June, 2009 The present Auditors M/s. Ford Rhodes Sidat Hyder & Co., Chartered Accounts retire and being eligible, offer themselves for re-appointment.
- (5) To transact any other business with the permission of the Chair.

By Order of the Board

(Abdul Hussain Antaria)  
CFO & Company Secretary

Karachi: 8th September, 2008

### NOTES:

1. The Share Transfer Books of the Company for entitlement of Dividend will remain closed from 7/10/2008 to 11/10/2008 (both days inclusive). Transfers received at the office of the Company i.e., SF-96, S.I.T.E., Karachi (Phone Nos.2561728-29) at the close of business on 6/10/2008 will be treated in time for the purpose of payment of Dividend to the Transferees.
2. A member entitled to attend and vote at the meeting may appoint a proxy in writing to attend the meeting and vote on the member's behalf. A Proxy needs to be a member of the Company.
3. Duly completed forms of proxy must be deposited with the Company Secretary at the Office of the Company, situated at SF-96, S.I.T.E., Karachi (Phone No.2561728) not later than 48 hours before the time of meeting.
4. Shareholders are requested to notify any change in their address immediately.
5. CDC account holders will further have to strictly follow the guidelines as laid down in Circular 1 dated 28th January, 2000, issued by the Securities and Exchange Commission of Pakistan.